

ACSI Western Canada Exhibit Space Reservation Form



Exhibit fee includes lunches/brunches and coffees at the conference.

Tables are approximately 1m w x 2m l—covered with a tablecloth but not skirted.

Details regarding set up, schedule and accommodations will be emailed to the registered exhibitors approximately six weeks prior to the event.

Company: <i>(Booth Sign Will Display This Name)</i>	
Phone:	Fax:
Representative:	Mailing Address:
Email:	
Website:	Nature of Business:

Exhibit Space Reservation *(Choose all that apply)*

Indicate # of tables and fee for each event, and then total exhibit fees. **Member College fees are ½ the price indicated.**

NOTE: If you are interested in exhibiting at our AB Convention please follow the link below:

[Link for ACSI AB, SK/PCCE Converge Convention](#)

Tables will be assigned for all events.

Other Event Locations and Fees	# of Tables	Fee
Administrator/Board, Banff, AB, Nov 24–25, 2017 (Projected Attendance: 100) NOTE: This event in Banff this year First Table \$160; Subsequent Tables \$80		
MB Teacher, Linden Christian School, Winnipeg, Feb 16, 2018 (Projected Attendance: 190) First Table \$90; Subsequent Tables \$45		
Require Electricity? Yes <input type="checkbox"/> No <input type="checkbox"/>	Total Exhibit Space Fees	

Payment Methods

- Cheque payable to ACSI
Mail to 44 Willow Brook Drive NW, Airdrie T4B 2J5
- Credit Card
Fax attached form to 403.948.2395 (Do not email form)

Note: Pull this form onto your desktop, fill it out, save it using your company name and then attach to email back to address below.

Your copy of this form serves as your invoice, no other invoice will be sent.

Questions: admin@acsiwc.org • acsiwc.org
Phone 403.948.2332 • Fax 403.948.2395

Office Use Only

Date	Amount	Chq#	Summary	Respond
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Cancellation and Refund Policy

60 days or more prior to conference	Less \$25
4–59 days prior to conference	Less 50%
3 days prior to conference	No Refunds